

# VIRTUAL OFFICE SOLUTIONS

Professional. Impressive. Economical.



Increase your business potential for a small monthly investment. Open a virtual office in one of the hottest places in the world, Miami, FL!

An economical solution for small businesses or professionals who require a high professional appearance and a mailing address. Our virtual office solution will provide you with a respected address, a state-of-the-art telecommunications service (customized phone-answering service, fax, personalized email address and more), a private mailbox, as well as a daytime office and conference room access at very attractive rates.

This is also ideal for larger businesses to get geographically closer to clients or test a new marketplace in Miami with a low start-up cost. Give your business the professional support that it needs without the cost of standard office space.

- Customized answering services using your company name
- Dedicated phone number with numerous voice mail and call-forwarding options
- Personalized email address
- Mail collection and storage in private mailbox
- Fax collection with email forwarding (PDF)
- Conference room access
- Projector/Screen capabilities

## Additional services available:

- Half or full day office rental\*
  - Hourly conference room rental\*
  - Mail forwarding via USPS or FEDEX\*
  - Graphic design for marketing materials\*
  - Meeting coordination and planning\*
  - Catering (including organic options)\*
- \* Is not included in the standard package - please inquire for rates.

**Month-to-month terms! Low-risk! Low-investment!**  
It's that easy. Call today to arrange a tour of the space!

**Starting at only \$89.99 per month – first month free with six month commitment!**

FOR MORE INFORMATION CONTACT: SUSIE GLASS

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